

AN ORDINANCE OF HANOVER TOWNSHIP, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW; AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND AS APPLICABLE TO MEMBER MUNICIPALITIES. IT IS HEREBY ORDAINED BY HANOVER TOWNSHIP, BEAVER COUNTY, AS FOLLOWS:

SECTION I. Hanover Township (the Township), having established a non-uniform pension plan administered by the Pennsylvania Municipal Retirement System (the System), hereby elects to amend its Non-Uniform Pension Plan administered by the System in accordance with Article IV of the Pennsylvania Municipal Retirement Law, 53 P.S. §881.101 et seq. (Retirement Law), and does hereby agree to be bound by all the requirements and provisions of the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act, 53 P.S. §895.101 et seq., and to assume all obligations, financial and otherwise, placed upon member municipalities.

SECTION II. As part of this Ordinance, the Township agrees that the System shall administer and provide the benefits set forth in the amended Non-Uniform Pension Plan Document entered into between the Pennsylvania Municipal Retirement Board and the Township effective as of the date specified in the adoption agreement (the Contract).

SECTION III. The Township acknowledges that by passage and adoption of this Ordinance, the Township officially accepts the Contract and the financial obligations resulting from the administration of the Contract.

SECTION IV. Payment for any obligation established by the adoption of this Ordinance and the Contract shall be made by the Township in accordance with the Retirement Law and the Municipal Pension Plan Funding Standard and Recovery Act. The Township hereby assumes all liability for any unfundedness created due to the benefit structure set forth in the Contract.

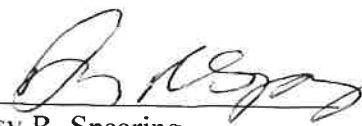
SECTION V. The Township intends this Ordinance to be the complete authorization of the Contract, as amended and it shall become effective as of the date specified in the adoption agreement, which is the effective date of the Contract, as amended.

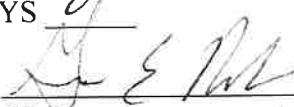

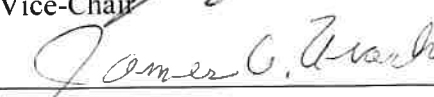
SECTION VI. A duly certified copy of this Ordinance and an executed Contract shall be filed with the System.

ORDAINED this 12 day of April, 2022.

TALLY OF VOTES – YEAS 3 NAYS 0

ATTEST:

  
Daisy R. Spearing  
Township Secretary/Treasurer  
(SEAL)

By:   
Chairman  
  
Vice-Chair  
  
Supervisor

**PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM  
CASH BALANCE PLAN  
Adoption Agreement**

The undersigned, Hanover Township, Pennsylvania ("Municipality"), by executing this Adoption Agreement, elects to establish its own single employer plan within the meaning of Code Section 401(a) in the Pennsylvania Municipal Retirement System (the "System") and hereby adopts the accompanying Base Plan Document and Trust documents in full as if the Municipality were a signatory to those agreements. The Municipality makes the following elections granted under the provisions of the Base Plan Document.

**TYPE OF PLAN ADOPTION**

- New Plan Effective Date:** \_\_\_\_\_  
(Effective date of newly-adopted Plan. Date cannot be earlier than the first day of the initial Plan Year)
- Restatement Effective Date:** July 1, 2020  
(Effective date of this Plan document which restates and supersedes previous PMRS Plan document or Original Plan document. Date cannot be earlier than (1) the first day of the 2008 Plan Year; or (2) the first day of the first Plan Year of the PMRS Plan or Original Plan as applicable.)
- PMRS Plan Effective Date:** January 1, 2012  
(Effective date of Plan initially administered by PMRS and restated under this document.)
- Original Plan Effective Date:** January 1, 2012  
(Effective date of Plan initially administered by Municipality or third party administrator or PMRS and restated under this document.)

**ARTICLE I: DEFINITIONS**

Any capitalized terms used in this Adoption Agreement but not defined herein shall be given the meaning set forth in the Base Plan Document and Trust.

**1.23 COMPENSATION.**

The total amount of all payments, direct or indirect, made by the Municipality to an Member for services rendered to the Municipality, for a calendar year which ends within a Plan Year, as defined in Code Section 3401(a) for purposes of tax withholding at the source (as reported to the Employee on Form W-2 for such year). Compensation shall include before-tax or salary deferral contributions made to this Plan or any other plan of the Municipality, under a Code Section 132(f)(4) qualified transportation plan or under Code Sections 125, 402(g)(3), 457 or 414(h), on behalf of a Member for such Plan Year. The term Compensation shall **exclude** the following (select all exclusions):

- Overtime (as defined under the Fair Labor Standards Act)
- Bonus Payments (Regular)
- Bonus Payments (Special)
- Unused Accrued Leave Payments  
(if unused accrued leave is included for purposes of Compensation, it should be excluded for purposes of calculation of Credited Service under Section 1.24)
- Unused Sick Leave Payments  
(if unused sick leave is included for purposes of Compensation, it should be excluded for purposes of calculation of Credited Service under Section 1.24)
- Payments under the "The Pennsylvania Workmen's Compensation Act"

- Incentive Payments
- Education Incentive Payments
- Longevity Payments
- Payments in Lieu of Offered Benefits
- Allowance for Meals
- Allowance for Clothing and/or Equipment
- All other Compensation except regular salary not otherwise enumerated in the Base Plan Document or in this Adoption Agreement
- Other (Specify Short Name : \_\_\_\_\_)

**Definition:**

**CREDITED SERVICE.**

Method of Measurement (Select One)

- Hours of Service Method
- Elapsed Time Method

Adjustments to Credited Service

	Include	Exclude
Maximum years of Credited Service		
Maximum Years: _____	[ -- ]	[ X ]
Unused sick leave (converted to Credited Service under the following formula) :	[ -- ]	[ X ]

(if included for purposes of Credited Service, should be excluded for purposes of Compensation under Section 1.23)

Unused sick leave (converted to Credited Service under the following formula) :	[ -- ]	[ X ]
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(if included for purposes of Credited Service, should be excluded for purposes of Compensation under Section 1.23)

Worker's Compensation Leave	[ X ]	[ -- ]
Service as Employee before the Municipality's PMRS Plan Enrollment Date	[ -- ]	[ X ]
Service as Employee before the Original Plan Effective Date	[ -- ]	[ X ]
Service as Employee under the Non-PMRS Original Plan	[ -- ]	[ X ]
Service as Employee before the terminated Prior Plan of Municipality	[ -- ]	[ X ]
Service as Employee under the terminated Prior Plan of Municipality	[ -- ]	[ X ]
Service as Employee after the terminated Prior Plan of Municipality	[ -- ]	[ X ]
Name of terminated Prior Plan:	[ -- ]	[ X ]
Service as Employee before the merged Prior Plan of Municipality	[ -- ]	[ X ]
Service as Employee under the merged Prior Plan of Municipality	[ -- ]	[ X ]
Service as Employee after the merged Prior Plan of Municipality	[ -- ]	[ X ]
Name of merged Prior Plan:		

1.34 **ELIGIBILITY SERVICE.**

Method of Measurement (Select One)

- | Hours of Service Method
- | Elapsed Time Method

1.35 **EMPLOYEE.**

Eligible Employees for Mandatory Membership (Select all that apply)

Plan Type

- | Municipal Police Officers
- | Municipal Firefighters
- | Non-Uniform Municipal Employees (Select all that apply)

Full-time Employees not subject to a collective bargaining agreement with a bargaining unit authorized with the Municipality

Defined as regularly scheduled to perform at least thirty-two ( 32 ) Hours of Service per week

-- | Full-time Employees subject to a collective bargaining agreement with one of the specified bargaining units below authorized with the Municipality:

Defined as regularly scheduled to perform at least \_\_\_\_\_ ( \_\_\_\_\_ ) Hours of Service per week

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- | Elected Officials (Employee employed exclusively by virtue of election and employed concurrent with a term of office)
- | Temporary Employees (Employee expressly hired for a definite period less than \_\_\_\_\_ ( \_\_\_\_\_ ) months (must be less than twelve (12))
- | Seasonal Employees (Employee expressly hired for a specific task for a duration of less than twelve (12) months)
- | Part-time Employees regularly scheduled for \_\_\_\_\_ ( \_\_\_\_\_ ) or more hours per week

Eligible Employees for Optional Membership/Employee Election

- | No Eligible Employees
- | Elected Officials (Employees employed exclusively by virtue of election and employed concurrent with a term of office)
- | Temporary Employees (Employee expressly hired for a definite period less than \_\_\_\_\_ ( \_\_\_\_\_ ) months (must be less than twelve (12))
- | Seasonal Employees (Employee expressly hired for a specific task for a duration of less than twelve (12) months)
- | Part-time Employees regularly scheduled for \_\_\_\_\_ ( \_\_\_\_\_ ) or more hours per week

Ineligible Employees

- All individuals not otherwise identified as Eligible Employees in this Section
- Individuals specified as follows:

(Category cannot be age or service-based and cannot name specific individuals or a finite group)

**1.41 HOURS OF SERVICE.**

- An Employee shall be awarded a Year of Service upon completion of \_\_\_\_\_ (\_\_\_\_) Hours of Service.

(The number of Hours of Service cannot exceed 2,000.) .

**1.61 NORMAL RETIREMENT AGE (Applicable to In-Service Distributions)**

- In-Service Distributions Not Allowed
- In-Service Distributions Allowed in Accordance with Section 10.05 (Continuing Employment after Normal Retirement Age)
- In-Service Distributions Allowed in Accordance with Section 10.06 (Re-employment after Benefit Commencement Date)

Normal Retirement Age for Allowable In-Service Distributions

- Eligible Employees (Select all that apply below)
  - Date the Member attains age sixty-five (65)
  - Date the Member attains age sixty-two (62)
  - The later of the date:
    - Member attains age sixty (60) and
    - Member completes five (5) Years of Vesting Service
  - The later of the date:
    - Member attains age fifty-five (55) and
    - Member completes ten (10) Years of Vesting Service
  - Date the Member's age plus completed Years of Vesting Service equals or exceeds eighty (80)
  - Date the Member's age plus completed Years of Vesting Service equals or exceeds \_\_\_\_\_ (\_\_\_\_) (The numerical value shall not be less than eighty (80))
  - Date the Member completes twenty-five (25) Years of Vesting Service  
(Must be combined with one of the other options)

To use the three options below, the date the Member meets the specified conditions cannot be greater than the date the member attains age 65 nor less than the date the member attains age 55 and, in any event, may not be less than the representative typical retirement date for such Member's occupation.

[ -- ] Date the Member attains age \_\_\_\_\_ ( ):

[ -- ] The later of the date:

Member attains age \_\_\_\_\_ ( )

Member completes \_\_\_\_\_ ( ) Years of Vesting Service

[ -- ] Other: \_\_\_\_\_

[ -- ] Police Officers, Firefighters and other qualified public safety employees as defined under Code Section 72(t)(10) have the following additional options (Select all that apply below)

[ -- ] Date the Member attains age fifty (50)

[ -- ] Date the Member completes twenty (20) Years of Vesting Service

[ -- ] Date the Member's age plus completed Years of Vesting Service equals or exceeds seventy (70)

[ -- ] Date the Member's age plus completed Years of Vesting Service equals or exceeds \_\_\_\_\_ ( ) (The numerical value shall not be less than seventy (70))

To use the three options below, the date the Member meets the specified conditions cannot be greater than the date the member attains age 65 nor less than the date the member attains age 50 and, in any event, may not be less than the representative typical retirement date for such Member's occupation.

[ -- ] Date the Member attains age \_\_\_\_\_ ( ):

[ -- ] The later of the date:

Member attains age \_\_\_\_\_ ( )

Member completes \_\_\_\_\_ ( ) Years of Vesting Service

[ -- ] Other: \_\_\_\_\_

**(Normal Retirement Age designation cannot be earlier than Superannuation Retirement Pension eligibility under Section 5.01.)**

**1.69 PLAN.**

Plan name as adopted by the Municipality:

Hanover Township Non-Uniform **Cash Balance Plan**

**1.70 PLAN ENTRY DATE (Select One)**

- Employee's Employment Commencement Date
- After Completion of Eligibility Criteria under Section 2.01
  - First day
  - First day of the following month
  - First day of the following calendar year quarter
  - First day of following calendar year
  - Other: (specify) :

(Option must be completed in a manner that results in Member entering Plan on the earlier of: (i) the first day of the plan year beginning after the date on which the employee has met the minimum age and service requirements; or (ii) six month after the date the requirements are met.)

**1.71 PLAN YEAR (Select One)**

The Plan Year shall be the:

- Calendar Year
- Twelve month period beginning \_\_\_\_\_ and ending \_\_\_\_\_

**1.97 VESTING SERVICE.**

Method of Measurement (Select One)

- Hours of Service Method
- Elapsed Time Method

Adjustments to Vesting Service

	<u>Include</u>	<u>Exclude</u>
Service as Employee before the Municipality's PMRS Plan Enrollment Date	[X]	[--]
Service as Employee before the Original Plan Effective Date	[X]	[ -- ]
Service as Employee under the Non-PMRS Original Plan	[--]	
Service as Employee before the terminated Prior Plan of Municipality	[--]	[ X ]
Service as Employee under the terminated Prior Plan of Municipality	[--]	[ X ]
Service as Employee after the terminated Prior Plan of Municipality	[--]	[ X ]
Name of terminated Prior Plan:		
Service as Employee before the merged Prior Plan of Municipality	[--]	[X]
Service as Employee under the merged Prior Plan of Municipality	[--]	[X]
Service as Employee after the merged Prior Plan of Municipality	[--]	[X]
Name of merged Prior Plan:	[--]	[X]

## ARTICLE II: MEMBERSHIP

### 2.01 MEMBERSHIP ELIGIBILITY.

Eligibility Date (Select One)

- Employee's Employment Commencement Date
- Date on which the Employee completes \_\_\_\_\_ (\_\_\_\_) months of Eligibility Service
- Date on which the Employee completes \_\_\_\_\_ (\_\_\_\_) days of Eligibility Service
- Other date (specify):  
\_\_\_\_\_

(Service requirements cannot exceed twelve (12) months.)

## ARTICLE III: MUNICIPALITY CONTRIBUTIONS

### 3.01 CONTRIBUTION AMOUNT.

Required Municipal Contribution (Select One)

- Not Required
- Required in an amount equal to: (Select One)
  - five \_\_\_\_\_ percent (5.00 %) of each Member's Compensation
  - \_\_\_\_\_ dollars (\$ \_\_\_\_\_) per period
    - Per Weekly Period
    - Per Bi-Weekly Period
    - Per Semi-Monthly Period
    - Per Calendar Monthly Period
    - Per Calendar Year Period
    - Per Other Period (Please Specify): per calendar quarter \_\_\_\_\_
  - \_\_\_\_\_ dollars (\$ \_\_\_\_\_) per hour of Service



**3.03 TIME OF PAYMENT OF CONTRIBUTION.**

Contribution And Reporting Remittance (Select One)

- On an annual basis (not later than December 31)
- On a quarterly basis
- On a monthly basis
- On a payroll period basis
  - Per Weekly Period
  - Per Bi-Weekly Period
  - Per Semi-Monthly Period
  - Per Calendar Monthly Period
  - Per Calendar Year Period
  - Per Other Period (Specify): \_\_\_\_\_
- At the same time and frequency of Member's contributions as specified in Section 4.01 or Section 4.02

**ARTICLE IV: MEMBER CONTRIBUTIONS**

**4.01 MEMBER PRE-TAX PICK-UP CONTRIBUTIONS.**

Contribution Requirement (Select One)

- Not Required
- Required in an amount equal to \_\_\_\_\_ percent (\_\_\_\_ %) of Compensation

Contribution And Reporting Remittance (Select One)

- On a payroll basis
  - Per Weekly Period
  - Per Bi-Weekly Period
  - Per Semi-Monthly Period
  - Per Monthly Period
  - Per Other Period: \_\_\_\_\_
- On a monthly basis
- On a quarterly basis

**4.02 MEMBER AFTER-TAX CONTRIBUTIONS.**

Contribution Requirement (Select all that apply)

- Not Permitted
- Required in an amount equal to five percent ( 5.00 %) of Compensation (Section 4.02(a))
- Optional After Tax Contributions in an amount not to exceed fifteen percent ( 15.00 %) of Compensation (Section 4.02(b))

Contribution And Reporting Remittance (Select One)

- On a payroll period basis
  - Per Weekly Period
  - Per Bi-Weekly Period
  - Per Semi-Monthly Period
  - Per Monthly Period
  - Per Other Period: \_\_\_\_\_
- On a monthly basis
- On a quarterly basis

**4.03 OTHER MEMBER CONTRIBUTIONS.**

Service Purchase Contributions (Select one)

- Not Permitted
- Permitted

Prior Plan Transfer Contributions (Select one)

- Not Permitted
- Permitted

Prior Plan Termination Contributions (Select one)

- Not Permitted
- Permitted

(Such contribution shall be subject to the limits on the purchase of Permissive Service Credit (including Non-Qualified Service Credit) set forth in Article XI of the Base Plan Document.)

**4.08 REPAYMENT OF MEMBER ACCOUNT.**

Minimum Repayment Amount (Select one)

- An amount not less than one hundred percent ( 100 %) of the previously refunded amount including interest
- An amount equal to the lesser of (a): the repayment for one (1) year of Credited Service or (b): 100% of the previously refunded amount including interest

Repayment Time Period (Select one)

- At any time between the Member's Reemployment Commencement Date and the Member's subsequent Termination of Employment
- Repayment (not to exceed five (5) years) must be made within (complete only one) :
  - ninety ( 90 ) days of the Member's Reemployment Commencement Date
  - \_\_\_\_\_ ( \_\_\_\_\_ ) months of the Member's Reemployment Commencement Date
  - \_\_\_\_\_ ( \_\_\_\_\_ ) years of the Member's Reemployment Commencement Date

## ARTICLE V: SUPERANNUATION RETIREMENT PENSION

### 5.01 OFFERING OF SUPERANNUATION RETIREMENT PENSION.

- Eligible Employees (Select all that apply below)
- Date the Member attains age sixty-five (65)
  - Date the Member attains age sixty-two (62)
  - The later of the date:
    - Member attains age sixty (60) and
    - Member completes five (5) Years of Vesting Service
  - The later of the date:
    - Member attains age fifty-five (55) and
    - Member completes ten (10) Years of Vesting Service
  - Date the Member's age plus completed Years of Vesting Service equals or exceeds eighty (80)
  - Date the Member's age plus completed Years of Vesting Service equals or exceeds \_\_\_\_\_ (\_\_\_\_) (The numerical value shall not be less than eighty (80))
  - Date the Member completes twenty-five (25) Years of Vesting Service (Must be combined with one of the other options)

To use the three options below, the date the Member meets the specified conditions cannot be greater than the date the member attains age 65 nor less than the date the member attains age 55 and, in any event, may not be less than the representative typical retirement date for such Member's occupation.

- Date the Member attains age \_\_\_\_\_ sixty \_\_\_\_\_ ( 60 )
  - The later of the date:
    - Member attains age \_\_\_\_\_ (\_\_\_\_)
    - Member completes \_\_\_\_\_ (\_\_\_\_) Years of Vesting Service
  - Other: \_\_\_\_\_
- Police Officers, Firefighters and other qualified public safety employees as defined under Code Section 72(t)(10) shall have the following additional options (Select all that apply below)
- Date the Member attains age fifty (50)
  - Date the Member completes twenty (20) Years of Vesting Service
  - Date the Member's age plus completed Years of Vesting Service equals or exceeds seventy (70)
  - Date the Member's age plus completed Years of Vesting Service equals or exceeds \_\_\_\_\_ (\_\_\_\_) (The numerical value shall not be less than seventy (70))

To use the three options below, the date the Member meets the specified conditions cannot be greater than the date the member attains age 65 nor less than the date the member attains age 50 and, in any event, may not be less than the representative typical retirement date for such Member's occupation.

- Date the Member attains age \_\_\_\_\_ (\_\_\_\_):

The later of the date:

Member attains age \_\_\_\_\_ (\_\_\_\_)

Member completes \_\_\_\_\_ (\_\_\_\_) Years of Vesting Service

Other:

**5.04 INVOLUNTARY/VOLUNTARY LUMP SUM PAYMENT OF SUPERANNUATION RETIREMENT PENSION.**

Involuntary Lump Sum Payment (Amounts less than \$5,000)

Required

Not Required

Voluntary Lump Sum Payment (Amounts less than \$5,000)

Permitted

Not Permitted

**5.06 CASH BALANCE ACCRUED BENEFIT CALCULATION RULES.**

Cash Balance Contribution Credit Amount (Select All That Apply)

**Accrued Benefit must be no less than one half of one percent (0.5%) of Compensation for each year of Credited Service. Additionally, the incremental accrual in any Plan year shall not exceed 133 1/3% of the accrual for any prior Plan year.**

\_\_\_\_\_ ten percent (10.00 %) of the Compensation earned by the Member during each Cash Balance Contribution Credit Period

\_\_\_\_\_ dollars (\$\_\_\_\_\_) per each Cash Balance Contribution Credit Period

\_\_\_\_\_ dollars (\$\_\_\_\_\_) per each Hour of Service credited to the Member per Cash Balance Contribution Credit Period

Member Optional After-Tax Contributions

## ARTICLE VI: EARLY RETIREMENT PENSION

**6.01 OFFERING OF EARLY RETIREMENT PENSIONS.**

The Plan offers: (Select one)

No Early Retirement Pension

An Early Retirement Pension

**6.02 ELIGIBILITY FOR EARLY RETIREMENT PENSION.**

For An Early Retirement Pension (Select all that apply)

- ] Date the Member attains \_\_\_\_\_ (\_\_\_\_) years of age
- ] Date the Member completes \_\_\_\_\_ (\_\_\_\_) years of Vesting Service
- ] Date the Member age plus the Member Years of Vesting Service equals or exceeds \_\_\_\_\_ (\_\_\_\_)
- X ] The later of the date:
  - Member attains fifty-five ( 55 ) years of age
  - Member completes three ( 3 ) years of Vesting Service
- ] Date the Member is involuntarily terminated  
(provided that the Member has at least eight (8) years of Vesting Service)

**(Eligibility criteria selected must be earlier than eligibility criteria for Superannuation Retirement Pension under Section 5.01.)**

**6.03 AMOUNT OF EARLY RETIREMENT PENSION.**

For Reduced Early Retirement Pension/Pension Benefit Reduction Factors (Select one)

Pension benefit reduction for each month between the Benefit Commencement Date and the Member Superannuation Retirement Date

- X ] Actuarial Reduction using Actuarial Equivalence as defined in Section 1.04 of the Base Plan Document
- ] Annual rate of \_\_\_\_\_ percent (\_\_\_\_%)
- ] Other reductive factor or schedule (must be uniform to all Members) (specify):

## **ARTICLE VII: DISABILITY PENSION**

**7.01 OFFERING OF DISABILITY PENSION.**

The Plan offers: (Select all that apply)

- ] No Disability Pension
- X ] Disability Pension
- X ] Service-Connected Disability Pension

**7.02 ELIGIBILITY FOR DISABILITY PENSION.**

For Disability Pension: (Select all that apply)

- Member's Plan Entry Date
- Date the Member attains \_\_\_\_\_ (\_\_\_\_) years of age
- Date the Member completes \_\_\_\_\_ (\_\_\_\_) years of Vesting Service
- The later of the date:
  - Member attains \_\_\_\_\_ (\_\_\_\_) years of age
  - Member completes \_\_\_\_\_ (\_\_\_\_) years of Vesting Service For Service

Connected Disability Pension: (Select all that apply)

- Member's Plan Entry Date
- Date the Member attains \_\_\_\_\_ (\_\_\_\_) years of age
- Date the Member completes \_\_\_\_\_ (\_\_\_\_) years of Vesting Service The
- later of the date:
  - Member attains \_\_\_\_\_ (\_\_\_\_) years of age
  - Member completes \_\_\_\_\_ (\_\_\_\_) years of Vesting Service

**ARTICLE VIII: DEFERRED VESTED PENSION**

**8.04 COMPUTATION AND PAYMENT OF DEFERRED VESTED PENSION.**

Involuntary Lump Sum Payment (Amounts less than \$5,000)

- Permitted
- Not Permitted

Voluntary Lump Sum Payment (Amounts less than \$5,000)

- Permitted
- Not Permitted

**8.05 VESTING SCHEDULE.**

- |                                       |   |                 |
|---------------------------------------|---|-----------------|
| <input type="checkbox"/> --           | 100% Vested upon Plan Entry Date  |                 |
| <input checked="" type="checkbox"/> X | 100% Vested upon Specified Years of Vesting Service                         | <b>% Vested</b> |
|                                       | Less than <u>three</u> ( <u>3</u> ) years of Vesting Service                | 0%              |
|                                       | Equal to or greater than <u>three</u> ( <u>3</u> ) years of Vesting Service | 100%            |
|                                       | (Not to exceed fifteen (15) years of Vesting Service)                       |                 |
| <input type="checkbox"/> --           | Percent Vested upon Completed Years of Vesting Service                      | <b>% Vested</b> |
|                                       | _____ (____) years  | ____ %          |
|                                       | _____ (____) years  | ____ %          |
|                                       | _____ (____) years  | ____ %          |
|                                       | _____ (____) years  | ____ %          |
|                                       | _____ (____) years  | ____ %          |
|                                       | _____ (____) years  | ____ %          |
|                                       | _____ (____) years  | ____ %          |
|                                       | (Not to exceed twenty (20) years of Vesting Service)                        |                 |

**ARTICLE IX: DEATH BENEFITS**

**9.01 PRE-RETIREMENT DEATH BENEFIT.**

Offering of Pre-Retirement Death Benefit

- Not Offered (Distribution of Minimum Death Benefit only)
- X Offered to a Member who has met the requirements: (Select all that apply)
  - X To receive a Superannuation Retirement Pension under Section 5.01
  - X To receive an Early Retirement Pension under Section 6.02
  - X Of minimum Vesting Service under Section 8.05
  - X Completion of zero (0) Years of Vesting Service under Section 8.05

## ARTICLE X: PAYMENT OF RETIREMENT BENEFIT – NORMAL & OPTIONAL FORMS OF DISTRIBUTION

### 10.01 NORMAL FORM OF BENEFIT.

- [ X ] Single Life Annuity for the life of the Member
  - [ -- ] Single Life Annuity with 50% Spouse/Minor Children Survivor  
Payable for the life of the Member, and one-half the monthly amount payable for the life of the Spouse or Minor Children as applicable following the death of the Member.
  - [ -- ] Single Life Annuity with 100% Spouse/Minor Children Survivor  
Payable for the life of the Member, and the same monthly amount payable for the life of the Spouse or Minor Children as applicable following the death of the Member.
- (All Normal Form payments shall be adjusted as appropriate to comply with Code Section 415(b))

### 10.02 OPTIONAL FORMS OF BENEFIT.

The optional forms of benefit offered to the Member.

- [ X ] Single Life Annuity with Minimum Net Present Value.  
Single life annuity with guaranteed total payment equal to the Actuarial Equivalence of straight life annuity determining as Benefit Commencement Date
- [ X ] Single Life Annuity with Ten (10) Years of Certain Payments  
Payable for the life of the Member, with a minimum 120 monthly payments if the Member death occurs prior to 120 monthly payments being paid to the Member
- [ X ] Single Life Annuity with Twenty (20) Years of Certain Payments  
Payable for the life of the Member, with a minimum 240 monthly payments if the Member death occurs prior to 240 monthly payments being paid to the Member
- [ X ] Joint Life Annuity with 50% Survivor Annuitant Benefit  
Payable for both the life of the Member and the Survivor Annuitant, with the Survivor Annuitant receiving 50% of the monthly benefit that had been received by the Member
- [ X ] Joint Life Annuity with 100% Survivor Annuitant Benefit  
Payable for both the life of the Member and the Survivor Annuitant, with the Survivor Annuitant receiving 100% of the monthly benefit that had been received by the Member
- [ X ] Lump Sum Payment of Employee Contributions and Excess Interest Investment Account with a Normal or Optional Form of Annuity Benefit  
The Normal or Optional Form of Benefit will be actuarially reduced in an amount equal to the lump sum payment.



**10.03 COST OF LIVING ADJUSTMENT.**

Offering of Cost of Living Adjustment ("COLA")

- ] Not Offered
- ] Offered at the Discretion of the Municipality  
An ad hoc, one-time adjustment elected by the Municipality and implemented with a Plan amendment or addendum specifying the COLA amount, the eligible payees and the beginning adjustment date.
- X ] Offered upon allocation of Excess Interest under Section 15.10
  - X ] Proportionately by Monthly Retirement Benefit (equal percentage)
  - ] In Equal Dollar Amounts per Eligible Payee
- ] Offered on a Continuing Basis and Applied Every \_\_\_\_\_ (\_\_\_\_) Year(s)
  - ] Fixed applied rate in the amount of \_\_\_\_\_ percent (\_\_\_\_%)
  - ] Adjustable rate in an amount equal to the most recent calendar year annual change in the Consumer Price Index ("CPI COLA")

Maximum and Minimum Limits on CPI COLA

- ] No Maximum and Minimum Limits  
Maximum and Minimum Annual Limits Follows: (Select all that apply)
  - ] Maximum limit of \_\_\_\_\_ percent (\_\_\_\_%)
  - ] Minimum limit of \_\_\_\_\_ percent (\_\_\_\_%)Maximum Cumulative Limits Based on: (Select all that apply)
  - ] \_\_\_\_\_ percent (\_\_\_\_%) of Final Average Salary
  - ] \_\_\_\_\_ percent (\_\_\_\_%) of Initial Monthly Retirement Benefit
  - ] \_\_\_\_\_ percent (\_\_\_\_%) of Simple Addition of COLA Percentage Rates

Payees Eligible for COLA (Select all that apply)

- ] All Retired Members
- ] Retired Members having Retired on or before: \_\_\_\_\_ (insert date)
- ] Retired Members having Retired on or after: \_\_\_\_\_ (insert date)
- X ] Other Eligibility for Payees: **Having a balance in an Excess Interest Account in accordance with Section 15.10**

**10.05 CONTINUATION OF EMPLOYMENT AFTER NORMAL RETIREMENT AGE.**

A Member continuing as an Employee (as defined in Section 1.34) after Normal Retirement Age:

- ] May elect to Retire and commence payment of Superannuation Retirement Benefit without a Severance from Credited Service or a Termination of Employment
- X ] Shall not be able to commence Superannuation Retirement Benefit without a Termination of Employment or Retirement

**10.06 REEMPLOYMENT OF RETIRED MEMBER.**

After Reemployment Commencement Date as an Employee (as defined in Section 1.34), the Retired Member:

- ] Shall elect to continue or cease receiving his Accrued Benefit
- X ] Shall cease receiving his Accrued Benefit

**ARTICLE XI: MISCELLANEOUS PROVISIONS AFFECTING THE CREDITING OF SERVICE**

**11.01 SERVICE UPON REEMPLOYMENT.** (Select one)

- X ] Not Applicable; Plan has Member Contributions
- ] Credited Service shall be restored regardless of Breaks in Service
- ] Credited Service shall be restored if the Member has incurred less than \_\_\_\_\_ (\_\_\_\_) consecutive Breaks in Service (must be equal to or greater than five (5))

**11.02 SERVICE PRIOR TO ORIGINAL PLAN EFFECTIVE DATE.**

Inclusion of Credited Service Prior to the Original Plan

- X ] Not Included
- ] Included subject to the following limits: (Select all that apply)
  - ] No limit on Credited Service Prior to Original Plan
  - ] A maximum \_\_\_\_\_ percent (\_\_\_\_%) of such Credited Service
  - ] A maximum \_\_\_\_\_ (\_\_\_\_) years of such Credited Service
  - ] Excluding such Prior Credited Service as follows:

\_\_\_\_\_

Member Purchase of Credited Service Prior to Original Plan

- X ] Not permitted to purchase such Credited Service
- ] Member is permitted to purchase such Credited Service as follows: (Select one)
  - ] \_\_\_\_\_ percent (\_\_\_\_%) of the Actuarial Equivalence of the Service to be purchased.
  - ] Other method or formula as follows:

\_\_\_\_\_

Member Payment Time Period for Purchase of Credited Service Prior to Original Plan  
 (Select all that apply)

- ] Member payment must be made in whole within \_\_\_\_\_ (\_\_\_\_) days of payment notification amount by the Municipality
- ] Member may elect to make the required payment by payroll deduction for a period not to exceed \_\_\_\_\_ (\_\_\_\_) years (maximum five (5) years).  
 The payment will be adjusted to include interest at the rate established by the Board compounded annually. Interest shall begin on the first day of the month following the month of notification of the payment amount by the Municipality shall end on the last day of the month preceding the final payment
- ] Other time period as follows:  
 \_\_\_\_\_

Payments over multiple periods will be adjusted to include interest at the rate established by the Board compounded annually. Interest shall begin on the first day of the month following the month of notification of the payment amount by the Municipality shall end on the last day of the month preceding the final payment

**11.03 QUALIFIED MILITARY SERVICE.**

Non Intervening Military Service

<u>Return to Employment</u>	<b>Yes</b>	<b>No</b>
Repayment of Mandatory Employee Contributions required to receive Credited Service	<input checked="" type="checkbox"/> X ]	<input type="checkbox"/> -- ]

Death During Military Service

Credited Service granted to Members who die during Qualified Credited Military Service	<input type="checkbox"/> -- ]	<input checked="" type="checkbox"/> X ]
--	-------------------------------	---

Disability During Military Service

Credited Service granted to Members who become Disabled during Qualified Credited Military Service	<input type="checkbox"/> -- ]	<input checked="" type="checkbox"/> X ]
Vesting Service granted to Members who become Disabled during Qualified Credited Military Service	<input type="checkbox"/> -- ]	<input checked="" type="checkbox"/> X ]

**11.04 TRANSFER OF SERVICE AND ASSETS FROM ANOTHER SYSTEM PLAN.**

- X ] Plan will allow the transfer of Member Credited Service, Vesting Service and Contribution Account assets from or to other System Plans
- ] Plan will not allow the transfer of Member Credited Service, Vesting Service and Contribution Account assets from or to other System Plans

**11.05 PRIOR PLAN SERVICE CREDIT.**

Transfer Contributions

- Credited Service Purchase allowed
- Credited Service Purchase not allowed

Termination Contributions

- Credited Service Conversion allowed
- Credited Service Conversion not allowed

Inclusion of Prior Plan Credited Service

- Not Included
- Included subject to the following limits: (Select all that apply)
  - Limited to Credited Service Before the Prior Plan
  - Limited to Credited Service During the Prior Plan
  - Limited to Credited Service After the Prior Plan
  - A maximum \_\_\_\_\_ percent (\_\_\_\_%) of such Limited Credited Service
  - A maximum \_\_\_\_\_ (\_\_\_\_) years of such Limited Credited Service
  - Excluding such Limited Credited Service as follows:  
\_\_\_\_\_

Member Purchase of such Prior Plan Credited Service

- Not permitted to purchase such Credited Service
- Member is permitted to purchase such Credited Service as follows: (Select one)
  - \_\_\_\_\_ percent (\_\_\_\_%) of the Actuarial Equivalence of the Service to be purchased.
  - Other method or formula as follows:  
\_\_\_\_\_

Member Payment Time Period for Purchase of Prior Plan Credited Service  
(Select all that apply)

- Member payment must be made in whole within \_\_\_\_\_ (\_\_\_\_) days of payment notification amount by the Municipality
- Member may elect to make the required payment by payroll deduction for a period not to exceed \_\_\_\_\_ (\_\_\_\_) years (maximum five (5) years).

Payments over multiple periods will be adjusted to include interest at the rate established by the Board compounded annually. Interest shall begin on the first day of the month following the month of notification of the payment amount by the Municipality shall end on the last day of the month preceding the final payment.
- Other time period as follows:  
\_\_\_\_\_

Payments over multiple periods will be adjusted to include interest at the rate established by the Board compounded annually. Interest shall begin on the first day of the month following the month of notification of the payment amount by the Municipality shall end on the last day of the month preceding the final payment

**11.06 TRANSFER OF LOANS.**

Transferred from Prior Plan

- ] Shall be permitted
- X ] Shall not be permitted

**11.07 PERMISSIVE SERVICE CREDIT.**

- X ] The Plan will not allow the purchase of Permissive Service Credit
- ] The Plan will allow the purchase of Permissive Service Credit

Maximum Amount of Allowable Permissive Service Credit

- ] No limit on allowable years of service
- ] Years of service allowed to be purchased shall not exceed \_\_\_\_\_ (\_\_\_\_) years

Applicable Service Types (Select all that apply)

- ] Federal government service
- ] Commonwealth of Pennsylvania government service (including school district service)
- ] Government service with Municipalities located within the Commonwealth of Pennsylvania
- ] Government service with states other than the Commonwealth of Pennsylvania:
- ] Government service with other municipalities located outside the Commonwealth of Pennsylvania:

**11.08 NON-QUALIFYING SERVICE CREDIT.**

- X ] The Plan will not allow the purchase of Nonqualified Service Credit
- ] The Plan will allow the purchase of Nonqualified Service Credit

Maximum Amount of Allowable Nonqualified Service Credit

- ] Years of Nonqualified Service Credit allowed to be purchased shall not exceed \_\_\_\_\_ (\_\_\_\_) years (maximum of five (5))

**ARTICLE XIII: ADMINISTRATION**

**13.04 NOTICE TO MUNICIPALITY.**

Municipality: Hanover Township, Pennsylvania

Employer Identification Number: 25-6001656

Address 1: 2731 State Route 18

Address 2: \_\_\_\_\_

City, ST Zip: Hookstown, PA 15050

Contact Name: Daisy Spearing

Contact Position: Secretary

Phone Number: (724) 899 -2642 Fax Number: (724) 899 - 2690

Email Address dspearing@hanovertwp.us

## ARTICLE XV: PENNSYLVANIA MUNICIPAL RETIREMENT FUND

### 15.10 ALLOCATION OF EXCESS INTEREST.

#### Municipality Allocation

Between three account types: Municipal Account, Active and Deferred Vested Member Accounts and Payee Accounts (Select one)

- Proportionately by Aggregate Account Balances (equal percentage)
- Proportionately between Active and Deferred Vested Member Accounts and Payee Accounts only
- In Equal Dollar Amounts per Account Type
- Specified Percentage by Account Type

\_\_\_\_\_ percent ( \_\_\_\_%) to the Municipal Account

\_\_\_\_\_ percent ( \_\_\_\_%) to the Active and Deferred Vested Member Accounts

\_\_\_\_\_ percent ( \_\_\_\_%) to the Payee Accounts (See Section 10.03 for Payee Allocation)

#### Active and Deferred Vested Member Allocation

If allocated an amount of Excess Interest (Select one)

- Proportionately by Account Balance (equal percentage)
- In Equal Dollar Amounts per Member Proportionately
- Proportionately by Credited Service

[Signatures on the following page]

The Municipality hereby agrees to the provisions of this Adoption Agreement, Base Plan Document and Trust, and in witness of its agreement, the Municipality by its duly authorized officers has executed this Adoption Agreement, on the date specified below.

IN WITNESS WHEREOF, we have hereunto set our hands and seal the day, month and year above written.

ATTEST:

HANOVER TOWNSHIP

BY: [Signature]

BY: [Signature]  
Head of Governing Authority

DATE: 4.12.22

ATTEST

PENNSYLVANIA MUNICIPAL  
RETIREMENT BOARD

BY: \_\_\_\_\_  
PMRS Secretary

BY: \_\_\_\_\_  
PMRS Board Chair

DATE: \_\_\_\_\_

Approved as to form and legality:

BY: \_\_\_\_\_  
Chief Counsel, PMRS

BY: 49-FA-1.0  
Office of General Counsel

BY: 49-FA-1.0  
Office of Attorney General

This Plan is an important legal document. Failure to properly fill out this Adoption Agreement may result in disqualification of this Plan. PMRS will inform you of any amendments made to the Base Plan Document. The PMRS mailing address for U.S. Postal Service delivery is P.O. Box 1165, Harrisburg, PA 17108-1165. The PMRS street address for overnight/courier service delivery is 1721 N. Front Street, 3<sup>rd</sup> Floor, Harrisburg, PA 17102-2315

You may rely on an opinion letter issued by the Internal Revenue Service as evidence that this Plan is qualified under Code Section 401 only to the extent provided in Revenue Procedure 2015-36.

You may not rely on the opinion letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the opinion letter issued with respect to the Plan and in Revenue Procedure 2015-36. In order to have reliance in such cases, an individual application for a determination letter must be made to Employee Plans Determinations of the Internal Revenue Service.